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| <p>A referral agent shall provide a client with a disclosure at the same time the client is offered information, referral or recommendation regarding a program. The written disclosure must be conspicuous, provided in clear language and include:</p> | |
| <p>A description of the program referral to be provided by the referral agent, including:</p> | |
| <p>The names of all agencies that license the program and the type of licenses/certificates the program currently holds.</p> | <ul style="list-style-type: none"> ○ Licensed as a Therapeutic Boarding School by the state of Oregon, Department of Human Services. ○ Academic Accreditation by Cognia. ○ SEVIS accredited ○ Council on Accreditation ○ Oregon Department of Education |
| <p>All licensing actions taken against the program or its parent company in the prior 24 months, based on direct inquiry with each agency that licenses the program.</p> | <p>https://www.oregon.gov/odhs/licensing/childrens-care-agencies/Pages/tbs.aspx</p> |
| <p>The number of substantiated allegations of abuse, deaths, and/or serious injuries at the program in the prior 24 months, based on direct inquiry with each agency that licenses the program or investigates abuse at the program.</p> | <p>https://www.oregon.gov/odhs/licensing/childrens-care-agencies/Pages/tbs.aspx</p> |
| <p>The program’s restraint, seclusion and behavior management policy.</p> | <p>We do not seclude nor isolate the residents. Our restraint policy is through the Crisis Prevention Institute and Academy at Sisters does not perform restraints however, will provide a physical intervention as a last resort; example a staff will step in between two kids who are fighting. We focus on being proactive and deescalating situations before the child acts out physically.</p> |
| <p>Names, titles and educational background of the leadership team of the program.</p> | <p>Stephanie Alvstad, CEO, BA Crystal Mooney, Director of Private Programs Natalie Mehrens, Clinical Director, MC, LPC Mindy Elliott, Program Manager, BS Sandy Vaughn, Program Manager, BS Janice Cummings, Admissions Director, BA Keith Riggs, Academic Director, BS</p> |
| <p>Day and nighttime staff to student ratio of the program.</p> | <p>Day 1:4, night 1:8</p> |

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| Whether the program serves youth offenders. | We do not accept adjudicated youth into our program. |
| Names, titles and educational background of all health care providers who are employees of the program. | Natalie Mehrens, Therapist, MC, LPC Wendy Friess, Therapist, MSW, CSWA Mariah Vlach, Therapist, MFT |
| Does the program advertise treatment services? | Yes, on our website. www.academyatsisters.org |
| Is the program regulated as a behavioral health center by its state's health authority? | Academy at Sisters is licensed by the Department of Human Services of Oregon as a Therapeutic Boarding School |
| Provide a description of the relationship between the referral agent and the program the referral agent is making the referral to. | Professional relationships are maintained between educational consultants and the program. |
| Provide a statement of whether the referral agent provides program referrals only to programs in which the agent has an existing contract. | The Academy at Sisters does not have contracts with any referral agents. |
| Document all sources of fees, compensation, or consideration the referral agent may receive in exchange for making the program referral on the disclosure of client contract. | The Academy at Sisters does not compensate or pay fees to any referral agents for making referrals to our program. |
| Provide a description of the referral agent's educational background, qualifications and business practices. | |
| The referral agent's contact information, including email address, physical and mailing addresses and telephone number. | |
| The referral agent's privacy policy. | |
| The date of the referral agent's last visit to the facility and whether the visit was in person or a virtual tour as permitted. | |
| For each program to which the referral agent makes program referrals, a referral agent shall provide to a client via a website or written notice the following: | |
| A link to the state agency website listing licensing or abuse complaints concerning that program. | https://www.oregon.gov/odhs/licensing/childrens-care-agencies/Pages/tbs.aspx |
| Contact information to facilitate reporting of abuse or neglect or licensing violations in the state in which the program is located. | To report abuse: 1-855-503-SAFE (7233) Oregon Office of Trainings, Investigations and Safety (OTIS) 503-945-5600 DHS Licensing Coordinator, Ed Wyller Cell: 503-383-5763 |

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| Contact information for the law enforcement agency responsible for coverage of the community in which the program is located. | Deschutes County Sherriff's Office 541-693-6911 Emergency – 911 Non-Emergency Dispatch – 541-693-6911 |
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